

**LONDONDERRY TOWNSHIP BOARD OF SUPERVISORS**  
**Regular Meeting Minutes**  
**February 5, 2018**  
**7:00 P.M.**

The Londonderry Township Board of Supervisors held their regularly scheduled meeting on Monday, February 5, 2018 at the Londonderry Township Municipal Building, 783 S. Geyers Church Road, Middletown, Pennsylvania, beginning at 7:00 P.M.

**Present:** Melvin Hershey, Chairman  
Anna Dale, Vice Chairman  
Mike Geyer, Member  
Ron Kopp, Member  
Bart Shellenhamer, Member  
Jeff Burkhardt, Code/Zoning Officer  
Andy Brandt, Public Works Director  
Tyler Erb, MS4 Environmental Specialist  
Jim Diamond, Solicitor  
Mark Stewart, Solicitor  
Andrew Kenworthy, Engineer

**Absent:** Steve Letavic, Township Manager  
Mike Johnson, Golf Course Manager  
Sam Risteff, Golf Course Superintendent

**Attendees:** Gary Carlson  
Carlo Little  
Faith Wealand  
Sue & Joe Ziats

**Call to order**

**Salute the Flag**

**Citizens Input – None**

**Approval of Minutes – January 2, 2018**

Moved by Kopp, seconded by Dale the minutes of January 2, 2018 be approved. Motion carried.

**Appointment of Elected Auditor - Ivan Arnold**

Moved by Dale, seconded by Shellenhamer, Ivan Arnold be appointed to fill the unexpired term as elected auditor, term ending December 2019. Motion carried.

Mr. Arnold was then requested to give some background information on the two-hour workshop scheduled to be held at the Londonderry Fire Company on Wednesday, April 11, 2018. Mr. Arnold explained that this is an active shooter workshop presented by the PA State Police and focuses on making fire police, law enforcement and other public servants better prepared to act instead of reacting during such situations. The workshop is free, but you must pre-register by April 4, 2018.

It is recommended that the supervisors attend this workshop.

**Manager's Report**

The following Resolutions were presented for approval:

**Resolution 2018-5  
Municipal Records Manual**

Moved by Geyer, seconded by Shellenhamer Resolution 2018-5 Municipal Records Manual be approved as presented. Motion carried.

**Resolution 2018-6  
Tax Millage Shift of .5 Mills**

Moved by Kopp, seconded by Dale Resolution 2018-6 Tax Millage Shift of .5 mills from Debt Service to the General Fund be approved as presented. Motion carried.

The Chairman requested approval to pay the following expenditures for the month of January:

General Fund	\$196,215.63
Golf Course	\$ 43,025.92
Liquid Fuels	\$104,399.83
Escrow	\$ -0-
LVFC	\$ -0-
Debt Service	\$ 16,000.47
Total	\$ 359,641.85

Moved by Shellenhamer, seconded by Dale payment of the bills for January be approved as presented. Motion carried.

**Informational Item:**

The work session scheduled for Wednesday, January 17, 2018 was cancelled.

**Zoning/Codes – Jeff Burkhart**

**Approval of time extension of Robert L. Coble, 939 Coble Road.**

Moved by Shellenhamer, seconded by Dale the final subdivision and lot add-on plan of Robert L. Coble, 939 Cola Road, be extended for an additional ninety (90) day period. Motion carried.

**Approval of plans for construction of a Stormwater Management Facility associated with installation of a Regen Hut for Sunesys, located within property at 1587 Colebrook Road (site address: 1315 Schoolhouse Road).**

Moved by Dale, seconded by Geyer, the plans and related information for construction of a Stormwater Management Facility associated with installation of a Regen Hut for Sunesys having a site location address of 1315 Schoolhouse Road be approved.

Mr. Kopp stated he is abstaining due to a potential conflict of interest.

Ayes: Hershey, Dale, Geyer, Shellenhamer

Abstain: Kopp

Motion carried.

**Approval of a Temporary Street Closure for the 2018 Vinewinder (foot) Race for the Vineyard and Brewery at Hershey and the East Shore YMCA, 598 Schoolhouse Road.**

Moved by Geyer, seconded by Shellenhamer the course route and temporary street closures for the 2018 Vinewinder Race – a 5K course – beginning and ending at the Vineyard and Brewery at Hershey, 598 Schoolhouse Road, on Saturday, May 19, 2018 at 11:00 a.m. be approved as presented. Motion carried.

**Formally requesting the Londonderry Township Planning Commission to prepare the “form” of a proposed amendment to the Zoning Map to expand the boundary of the C-2 Commercial District thereby increasing the total distance by 150’ as measured from the centerline of Rte 230 within tax parcel number 34-020-019.**

After some discussion, it was moved by Shellenhamer, seconded by Kopp the Londonderry Township Planning Commission be formally requested to prepare the “form” of a proposed amendment to the Zoning Map to expand the boundary of the C-2 Commercial District within parcel #34-020-019 and the adjacent Ziats property thereby increasing the total distance by 150’ as measured from the centerline of Rte 230.

Motion carried.

**Informational Items:**

As there were no applications submitted for consideration by the Zoning Hearing Board, no meeting of the Zoning Hearing Board, normally scheduled for January 8, 2018, was held.

The Planning Commission held its regularly scheduled meeting on Monday, January 16, 2018 at 7:00 p.m. As part of that meeting, a motion was made, and properly approved, to send a request to the Board of Supervisors to consider beginning the process of updating the existing Comprehensive Plan, which is dated October 2005 and was part of the “Lower Dauphin Area Regional Comprehensive Plan”.

Following a brief discussion, Jeff was asked to consult with Terry Kauffman for any suggestions/procedures he may have involving updating the Comprehensive Plan. Jeff was then requested to give a report at the March meeting of the Board.

**MS-4 Environmental Department – Tyler Erb**

**Approval of a short-term (1 month) recycling project.**

Moved by Geyer, seconded by Shellenhamer a short-term (1 month) recycling project as proposed by the Lower Dauphin High School Youth and Government Organization be approved.

Motion carried.

**Inlet Protection Devices** – Delivered and installed. Had a few issues with the devices but we are working on several solutions.

**Farmer's Meeting** – The “Understanding and Overcoming the Farm Regulations” event is scheduled for Friday, February 9<sup>th</sup>. There are currently 10 farmers that have registered for the event.

**DCCD/DCNR Grant** – Partners are contacting landowners and attempting to solidify locations for buffers to be planted. Will meet with group this week to get updates on acreage of landowner buy-in.

**Water Quality Education for the Classroom** – Program was developed and will be working on making adjustments to make the program easier for children to understand.

**Public Works Department – Andy Brandt**

**Approval of contract for lease purchase of backhoe.**

Moved by Shellenhamer, seconded by Geyer the contract for lease purchase of backhoe, including trade of grader and two backhoes and copy of contract with Plasterer Equipment Company, Inc. be approved.

Motion carried.

The Public Works Director presented a report on the work performed in the month of January and the planned work for the month of February.

**Golf Course and Bar & Grill Report** – Mike Johnson/Sam Risteff

A report was presented and is on file for the month of January and planned work for the month of February.

**Engineer's Report** – Andrew Kenworthy

All the projects reported on last month are moving as noted, particularly the Swatara Creek Road Bridge.

**Solicitor's Report** – Mark Stewart

There will be an item to report in Executive Session.

**EMA Report**

The Chairman reported that a complete inventory of all EMA items has been completed and will be on file with the Township. In addition, Thursday evening, February 8<sup>th</sup> will be a work night, mainly to install a big screen information board.

Chairman Hershey adjourned the Regular Meeting at 8:20 p.m. in order to convene an Executive Session for the purpose of discussing a legal matter.

Chairman Hershey reconvened the Regular Meeting at 9:00 p.m. and reported that no action was taken as a result of the Executive Session.

Moved by Shellenhamer, seconded by Geyer the meeting adjourn at 9:02 p.m. Motion carried.



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Assistant Secretary